

INTEGRITY ATHLETICS

REGISTRATION FEE

Annual Family REGISTRATION Fee: The \$45 per family administrative fee is due upon initial registration and in your anniversary month, thereafter. The annual fee will be automatically processed to the credit card on file for your family during the anniversary month. This fee defrays Integrity Athletics administrative costs. This administrative fee applies to ALL programs at Integrity, except Volleyball. This **non-refundable** fee covers the cost of registering and maintaining your family in our system.

REGISTRATION POLICY

Customers may register online at our website – www.integritygym.com, over the phone or in person. If registering online, the registration will come through to the desk staff as a request. The request will be processed within one business day. A notification will be sent to the email address on file approving or denying the request. Once the request is approved, the card on file will be charged and a receipt will be sent via email.

All students are required to enroll in a class at their designated ability level. Evaluations will be completed by our instructors each session, which will notify parents of level placement.

For all of our customers, we will take enrollments at any point in the session, based on the availability of classes, and we will pro-rate the price for the remaining weeks.

All payments for classes, camps and clinics are due at the time of registration.

MAKEUP POLICY

Integrity Athletics allows and encourages make-up classes for illnesses, vacations or emergencies.

Limit 2 make-up classes per session. All make-ups **must** be scheduled in advance through our online system or at the front desk. Integrity reserves the right to turn away unscheduled make-ups. Make-ups may not be carried over from one quarter or session to another.

Make up classes are subject to availability of space in the class.

No credits or refunds will be given for classes not made up.

CANCELLATION POLICY

-Session fees are non-refundable. We will give account credit for those customers that decide to withdraw from the class mid-session. In the case of injury (with medical documentation) or relocation, Integrity Gymnastics will refund session fees at the discretion of management.

-For customers on a monthly tuition program, we require a two-week notice before the end of the month if their child is going to discontinue classes. **Please Note:** If two-week written notice is not given, you will be billed for an additional two weeks on any monthly tuition based program.

SAFETY POLICIES

When students arrive for class, they should remain in their designated waiting areas until called for class. Please arrive on time as the class warm-up period is an essential part of any sports activity.

Students are NOT permitted to be in any of the instruction areas or on the equipment at any time unless they are enrolled in the class and the instructor is present.

Please help us keep Integrity a safe place by watching children closely if they are not participating in class.

Parents should pick children up inside the building. If a parent is going to be late, please call Integrity (614.733.0818) so we can have their child wait in the office area. No children will be allowed to wait outside for pick-up.

Please do not leave valuables unattended. We provide open storage space for clothing, however we cannot be responsible for lost or stolen items.

WHAT TO WEAR & BRING

Gymnastics and Trampoline and tumbling classes: Girls should dress in a leotard or gym shorts and a t-shirt or tank top. No baggy clothes, shoes, or jewelry should be worn. Hair should be pulled up out of the face. Boys should wear a t-shirt tucked in and shorts. All students are required to bring socks to be allowed to jump on the trampolines.

Cheer: Cheer students should wear a t-shirt tucked in and shorts to class. Socks and shoes should also be worn.

Martial Arts: Students should wear gym shorts and a t-shirt or a Gi.

VOLLEYBALL POLICIES

24 HOUR CANCELLATION POLICY

If you fail to give 24 hours' notice of a cancellation for lessons, you will be responsible for ½ the cost of the lesson price. This charge will be billed directly to the credit card we have on file.

ENROLLING IN VOLLEYBALL SERVICES

Some volleyball classes may be available for registration on our Parent Portal, but some will need to be scheduled by contacting us directly. A list of services can be found at www.elitevbt.com Please call 614-504-5363 or email us at elitevbt@integritygym.com to register for a class or lesson.

****Families who are enrolled in only volleyball services will not be responsible for the \$45 annual registration fee. Please enroll in the "Volleyball/PT List" Class via this website to ensure you don't get billed this \$45 fee.**

WAIVER

The coaches and instructors of the Integrity Athletics program are safety conscious and follow safety procedures as prescribed by USA Gymnastics. I (parent/guardian) understand that severe injuries, including permanent paralysis or death can occur in sports or activities involving height or motion, those activities including but not limited to gymnastics, tumbling, trampoline, dance, cheerleading, martial arts and volleyball. I am intending to be legally bound, waive and release Integrity Athletics, its officers, directors, shareholders, employees, contractors and volunteers of any and all responsibility for any injury or illness. In the event of an injury, every effort will be made to contact parents or guardians. If necessary, I authorize the staff of Integrity Athletics, its partners and affiliates to administer any minor first aid and/or authorize medical treatment. The above named student has had a medical examination within the last twelve (12) months and is capable of participating in the sport of gymnastics, tumbling, trampoline, dance, cheerleading, martial arts and volleyball. This agreement extends to my heirs or executors who may act on my behalf. I am aware that individual and group publicity photos and videos are taken from time to time and in consideration for my or my child(ren)'s participation I hereby grant permission for my child's likeness to be used in Integrity publicity or advertising.

PAYMENT POLICIES

All payments for classes are due at the time of registration. Payments may be made with cash, credit card (VISA, Discover or MasterCard) or personal check (make checks payable to **Integrity Athletics**). *A \$25 fee (and any additional court costs if necessary) will be assessed on all returned checks.*

If processing payment through the online system fails, the customer will be notified within 24 hours and is expected to update payment information and complete payment. If payment is not made by the first day of class, the student will be dropped and the spot will not be held. The customer must re-enroll and make payment to be enrolled in the class.

All past due balances must be paid in full prior to enrolling in any future services.

You may pay online at our website – www.integritygym.com.

Monthly tuition (for classes that fall under that category) is due by the 1st of each month. For monthly tuitions, customers can set up automatic payments (Auto Pay) via a credit card or checking account, which will be withdrawn the first day of each month.

If your child's monthly tuition is not paid on or before the 10th of the month, your credit card on file, or checking account information on file, will be charged for the monthly tuition fee, plus a \$20.00 Late Fee. This will occur on the 11th of the month. You are not permitted to carry balances over from month to month. By signing your child up for classes at Integrity Athletics you agree to the above payment policy.

I represent and warrant that if I am purchasing something from this facility or from Merchants that (i) any credit or bank account draft (ACH Draft) information I supply is true and complete, (ii) charges incurred by me will be honored by my credit card company or financial institution, and (iii) I will pay the charges incurred by me at the posted prices, including any applicable taxes, fees, and penalties.

I hereby authorize (if online payment is made or autopay information is provided) this facility to charge my bank, or credit card account. I understand that a 30-day written notice is required to terminate billing and **I am responsible for payment whether or not my student attends classes until I notify this facility in writing to drop my student from classes.**

Should I dispute a charge through my financial institution this will constitute a breach of contract possibly resulting in, but not limited to, penalties, additional fees, collection, legal action, and/or termination of any and/or all current and future services.